

Pay Voucher Announcements

Changes in 2016

The new 2016 Federal Tax Tables have not been released to us yet, and therefore will not be reflected on this payroll.

W-2

Please make sure all information on your pay vouchers is 100% correct. Please contact the district office immediately if there are errors.

Thank you

I want to take this opportunity to thank you for the cards and gifts during Christmas. It was very much appreciated.

Mileage Rate

2014 = 56.0 cents

2015 = 57.5 cents

2016 = 54.0 cents

Due to budgeting purposes, please turn your mileage sheets after each and every month. Please do not wait and turn in mileage at the end of the year or accumulate several before turning them in.

Christmas Gift to Staff Members

All staff members (including administration)

2015 (\$100 each)

Elementary: Lori Waterstreet, Alison Myers, and Michelle Conkle.

Junior/Senior High: Rob Scheiter, Sue Genenbacher, and Scharlene Inman.

Winners are required to "sit out" one year.

Open Positions for 2016-2017

Southeastern Community Unit School District # 337 has the following open positions for the 2016-2017 school year:

- Elementary Teacher (K-6)
- Music Director (5-12)

If interested, please **e-mail** the following to bcorrigan@southeastern337.com no later than Friday, January 29, 2016:

1. Completed employment application (www.southeastern337.com).
2. Resume.
3. Educator License.

Two-Hour Delayed Start

Please examine the information below and let me know of additional questions I need to answer for parents, students, and staff members. Thank you for doing this.

At the October 2015 Board Meeting, the Board of Education "approved the use of a two-hour delayed start procedure when deemed necessary by the administration." In a nutshell, this two-hour delayed start will give us another option when dealing with weather conditions. Over the past three years, we have canceled school several times because at the time of travel (6:30-8:30), conditions were not considered safe for students and staff. Usually this was due to wind chill temperatures, but could also be for dense fog, light freezing rain, etc.

On several of these days, if school would have started two hours later, we could have had school. Therefore, a two-hour delayed start will be an option for the 2015-2016 school year.

Why is this important?

- 1) A day of teaching/learning in February is not the same as a day of teaching/learning in May/June.
- 2) Missing multiple days of school prior to state testing and then adding multiple days after state testing does not help state testing.

It is my plan to primarily use the two-hour delayed start to battle dangerous wind chill temperatures AND to make the announcement the night before. This gives everyone a chance to prepare and make the necessary and appropriate arrangements. Obviously, it could be used for other scenarios, but for the most part it will have a very targeted purpose.

Two-Hour Delayed Start Questions and Answers

1. How will parents be notified of a two-hour delayed start? Parents will be notified by School Messenger, television, and radio.
2. What time does school start on a two-hour delayed start? Everything will be two hours later. Southeastern Junior/Senior High classes will begin at 10:15. Southeastern Elementary classes will start at 10:00.
3. What time will the bus pick up my child? Everything will be two hours later. If the bus usually picks your child up at 7:25, then the bus will pick up your child at 9:25.
4. What time do employees start? Everything will be two hours later. If an employee usually has to be at school at 7:55 regularly, then they will have to be at school at 9:55.
5. Will there be Pre-K on a two-hour delayed start? There will be **NO** Pre-K (morning or afternoon).
6. Will breakfast be served on a two-hour delayed start? Only cereal or pop tart, milk, and juice will be served.
7. Can parents drop their children off early? No. Parents should make the necessary arrangements to ensure their children arrive at school at the appropriate time. Please do not leave younger children home

alone or drop children off early.

8. When will school be dismissed on two-hour delayed starts? School will be dismissed at regular school dismissal times.

Tuition Reimbursement

1. Must have 2 full years of contractual service.
2. Maximum of 3 credit hours not to exceed \$150 per credit hour (\$450).
3. Per calendar year.
4. "A" or "B" from an accredited educational institution.
5. Must present receipt for tuition paid and the grade transcript.

Board Meeting Dates

Monday, January 25, 2016 at 6:30 p.m. (District Office)

Monday, February 22, 2016 at 6:30 p.m. (District Office)

Monday, March 14, 2016 at 6:30 p.m. (District Office)

Tuesday, March 29, 2016 at 6:30 p.m. (District Office)

Monday, April 25, 2016 at 6:30 p.m. (District Office)

Monday, May 23, 2016 at 6:30 p.m. (District Office)

Monday, June 27, 2016 at 6:30 p.m. (District Office)